

STALFORD INTERNATIONAL PRIMARY SCHOOL PROGRAMME (YR 1-6)

STALFORD INTERNATIONAL SECONDARY SCHOOL CERTIFICATE (YR 7-8)

Introduction to Stalford Academy International Primary and Secondary Programmes

Stalford Academy's International Primary and Secondary Programme is designed based on the Cambridge Assessment International Education (CAIE) framework and incorporates the strengths of Singapore's primary and secondary Mathematics and Science education. At the primary and lower secondary level, our curriculum aims to build a solid foundation of knowledge for young learners, equipping them with the skills needed to succeed in modern society. Specifically tailored for international students, this programme spans eight academic years and aims to cultivate global perspectives and a thirst for knowledge, shaping students into socially responsible global citizens and lifelong learners.

Our international school curriculum serves as an early education system that guides and supports young learners. Through core subjects such as English, Mathematics, and Science, students develop language proficiency, mathematical skills, and scientific reasoning. Elective subjects like Art & Design, Computing, and Digital Literacy enrich the curriculum while supporting English language development through content-based instruction.

Our curriculum offers students a wide range of subject choices and flexible pathways for progression, helping them gradually adapt to an international teaching environment and learning model, while sparking their enthusiasm and interest in learning. Upon completion, students will have a solid foundation and understanding in English, Mathematics, and Science, preparing them for the next stage of international secondary education. They will also have the opportunity to advance to the Cambridge International General Certificate of Secondary Education (IGCSE) programme through the Cambridge Lower Secondary Checkpoint.

General Information

Course Duration	: 12 Months (Full-Time)
Course Level	: Certificate
Course Intake	: August, with admissions available each term (November, February, May)
Course Developed By	: Stalford Academy
Course Delivery Method	: Classroom Teaching and Learning (lectures, tutorials, discussions, presentations) All subjects are taught in English, except for the Mother Tongue Language subject.
Lesson Hours	: Mondays to Fridays, 8.30am to 2.30pm
Lesson Venue	: As per course arrangements depending on intake, refer to "Contact Us" section for venue details
Total Contact Hours	: 720 hours (covering five core subjects)

Admission Requirements

Course Level	Age Requirement (as of 1 Jan of enrolment year)	Academic Requirement	English Language Requirement
Year 1	5 years old or older	--	--
Year 2	6 years old or older	Completion of Stalford International Primary School Programme (Year 1) or equivalent	Pass in English at International Primary 1 level or equivalent
Year 3	7 years old or older	Completion of Stalford International Primary School Programme (Year 2) or equivalent	Pass in English at International Primary 2 level or equivalent
Year 4	8 years old or older	Completion of Stalford International Primary School Programme (Year 3) or equivalent	Pass in English at International Primary 3 level or equivalent
Year 5	9 years old or older	Completion of Stalford International Primary School Programme (Year 4) or equivalent	Pass in English at International Primary 4 level or equivalent
Year 6	10 years old or older	Completion of Stalford International Primary School Programme (Year 5) or equivalent	Pass in English at International Primary 5 level or equivalent
Year 7	11 years old or older	Completion of Stalford International Primary School Programme (Year 6) or equivalent	Pass in English at International Primary 6 level or equivalent
Year 8	12 years old or older	Completion of Stalford International Secondary School Certificate (Year 7) or equivalent	Pass in English at International Secondary 1 level or equivalent

Note: All applicants must provide recent academic transcripts from their previous schools. Stalford Academy will arrange placement tests in English and Mathematics, as well as an oral component to evaluate speaking and listening abilities, to determine the appropriate course level for each student. Students who do not meet the prerequisite admission requirements must obtain approval from the school's Principal prior to admission.

Course Subjects⁽¹⁾

Course Level	Core Subjects ⁽²⁾	Elective Subjects ⁽³⁾
Year 1		
Year 2	English	Art & Design
Year 3	English as a Second Language	Chinese
Year 4	Mathematics	Computing
Year 5	Science	Digital Literacy
Year 6	Global Perspectives	Music
Year 7	Personal & Social Education	Physical Education & Health
Year 8		

Notes:

- (1) The specific content and syllabus of the subjects may be adjusted based on the student’s grade and learning needs to ensure targeted and effective teaching.
- (2) Students choose either English OR English as a Second Language. Students who complete all core subjects, maintain satisfactory attendance according to attendance requirements, and sit for the end-of-term tests will receive a Certificate of Completion and progress to the next academic year.
- (3) **Elective subjects are designed to support English language acquisition through content-based learning. Classes may combine students across different year levels and follow foundational-level curricula, prioritising language development over subject-specific expertise.** Elective subject availability depends on campus location, student enrolment, teacher availability, and timetabling. Please refer to Schedule A of your Standard PEI-Student Contract for the specific elective subjects included in your programme.

English

This subject develops students’ reading, writing, speaking, and listening skills to effectively communicate and express ideas. Emphasis is placed on building confidence in language use across academic and real-world contexts. Students will engage with diverse texts and activities to enhance critical thinking and creativity.

English as a Second Language

Designed for non-native speakers, this subject follows Cambridge English Qualifications (CEQ) aligned to internationally recognized CEFR levels—A2 to B1 for primary, progressing to high B1 for lower secondary. Students build practical English skills for academic and everyday use, improving listening, speaking, reading, and writing through interactive and immersive activities.

Mathematics

Our curriculum follows the Singapore mathematics syllabus to prepare students for AEIS requirements across primary and lower secondary levels. Students strengthen logical reasoning and problem-solving skills through arithmetic, algebra, geometry, and statistics. This approach builds the analytical thinking essential for success in entrance assessments and beyond.

Science

Blending Cambridge (Years 1-6) and Singapore (Years 7-8) syllabi, this subject introduces students to fundamental concepts in biology, chemistry, and physics, fostering curiosity about the natural world. Through experiments and real-world exploration, students learn to observe, hypothesise, and analyse scientific phenomena and cultivates a foundation for critical thinking and inquiry-based learning.

Global Perspectives

This subject helps students understand complex global issues and interconnectedness in an increasingly diverse world. Activities promote critical thinking, collaboration, and open-mindedness by exploring themes such as sustainability, conflict resolution, and cultural awareness. It prepares students to be responsible global citizens.

Personal & Social Education

Focused on emotional well-being, interpersonal skills, and ethical decision-making, this subject supports holistic student development. Topics include stress management, teamwork, and building positive relationships. It nurtures character, resilience, and a sense of responsibility.

Art & Design

This subject encourages creativity and self-expression through various media, including drawing, painting, and digital design. Students learn foundational art techniques and develop an appreciation for artistic traditions. The curriculum fosters innovation and collaboration through project-based learning.

Chinese

The subject develops proficiency in reading, writing, listening, and speaking Chinese while promoting cultural awareness. Students engage with modern and classical texts to enhance language skills and cultural understanding. It inspires appreciation for heritage and effective communication in Chinese.

Computing

This subject introduces students to foundational computing concepts, including programming, algorithms, and data analysis. Students apply their skills to solve real-world problems and explore technological innovations. It nurtures digital literacy and computational thinking for the future.

Digital Literacy

Students learn essential skills for navigating and utilising digital tools responsibly and effectively. Topics include online communication, cybersecurity, and critical evaluation of digital content. The program promotes safe and responsible participation in the digital world.

Music

This subject fosters a love for music through activities such as singing, instrument playing, and composition. Students develop an understanding of musical theory and practice while enhancing teamwork and self-expression. It enriches cultural appreciation and creative potential.

Physical Education & Health

Focused on physical fitness, teamwork, and healthy living, this subject promotes active and balanced lifestyles. Students participate in sports and activities to build strength, coordination, and resilience. The program encourages lifelong health and well-being.

Mode of Assessment

Stalford Academy’s International Primary and Lower Secondary Curriculum adopts the assessment structure of Cambridge International’s Primary and Lower Secondary programmes to evaluate students’ abilities and report progress to both parents and students. The assessments adhere to international standards, ensuring high credibility. Two modes of assessment are available:

Stalford Academy Internal Assessments	<ul style="list-style-type: none"> English, Mathematics, Science, and Global Perspectives: assessed for attainment levels for Years 1-2; weighted written end-of-term examinations for Years 3-8 Personal & Social Education and elective subjects: Evaluated through coursework and class participation All assessments evaluate students' knowledge, skills, and subject understanding. Results are reported using Stalford Academy's grading system.
Cambridge Primary and Lower Secondary Checkpoint Assessments (External Assessments - Optional)	<ul style="list-style-type: none"> Cambridge Primary Checkpoint and Cambridge Lower Secondary Checkpoint are designed for students completing the respective stages of Cambridge International’s Primary and Lower Secondary Curriculum. These assessments evaluate students’ performance in English, Mathematics, and Science, providing detailed feedback on their strengths and areas for improvement. Exams are based on standards and papers approved by Cambridge Assessment International Education. Students receive official results and diagnostic reports upon completion. For the latest, accurate, and complete information, please visit: www.cambridgeinternational.org

Requirements for Completion of Course

- Students who successfully complete their studies and meet the attendance requirements will receive a **Certificate of Completion** issued by Stalford Academy.
- Students who pass the **optional** Cambridge Primary and Lower Secondary Checkpoint Assessments will receive Cambridge results and diagnostic reports.
- International Students (Student’s Pass holders) must achieve **at least 90% attendance** and must not be absent for more than 7 consecutive days without valid reasons.
- Local Students (Singaporeans and Singapore Permanent Residents), Dependent’s Pass and Long-Term Visit Pass holders must achieve at least 75% attendance and must not be absent for more than 7 consecutive days without valid reasons.

Teaching Staff

At Stalford Academy, the student-to-teacher ratio is maintained at no more than 1:25 to ensure effective classroom teaching and management. Our teachers are experienced, dedicated, and passionate about education. They hold at least the Singapore-Cambridge GCE ‘A’ Level qualification and are registered with the SkillsFuture Singapore (SSG).

Refund Policy (Extracted from Stalford Academy Standard PEI- Student Contract Version 4.0)

[Ref: https://www.tpgateway.gov.sg/docs/default-source/default-document-library/edutrust-certification-scheme/9a_standard-pei-student-contract-version-4-0.docx]

3. TERMINATION AND REFUND POLICY (Please refer to the diagram in Schedule E)

- 3.1 The PEI will notify the Student in writing within three (3) working days after becoming aware of any of the following (each a "Refund Event"):
- (a) It cannot commence the provision of the Course on the Course Commencement Date;
 - (b) It cannot complete the provision of the Course by the Course Completion Date;
 - (c) The Course will be terminated before the Course Completion Date;
 - (d) The Student does not meet the course entry or matriculation requirements as stated in Schedule A; or
 - (e) The Immigration & Checkpoints Authority of Singapore (the "ICA") rejects the Student's application for the Student Pass.
- 3.2 Where any of the Refund Events in Clause 3.1(a) to (c) above has occurred:
- (a) The PEI shall use reasonable efforts to make alternative study arrangements for the Student and shall propose such alternative study arrangements in writing to the Contracting Party, within ten (10) working days of informing the Contracting Party of the Refund Event.
 - (b) If the Contracting Party accepts such alternative study arrangements, the PEI shall set forth such alternative study arrangements in a written contract and this Contract shall automatically terminate on the date that such new written contract comes into effect.
 - (c) If the PEI does not propose alternative study arrangements to the Contracting Party within the time stipulated in Clause 3.2(a) above, or the Contracting Party does not accept such alternative study arrangements, the Contracting Party may forthwith terminate this Contract by way of a written notice to the PEI.
- 3.3 Where any of the Refund Events in Clauses 3.1(d) to (e) has occurred, the PEI shall forthwith terminate this Contract by way of a written notice to the Contracting Party.
- 3.4 If the Contract is terminated pursuant to Clause 3.2(b) read with Clause 3.1(a), the PEI shall refund all Course Fees and Miscellaneous Fees paid by the Contracting Party within seven (7) working days of the termination.
- 3.5 If the Contract is terminated pursuant to Clause 3.2(b) read with either Clause 3.1(b) or Clause 3.1(c), the PEI shall refund the Course Fees and Miscellaneous Fees in proportion to the uncompleted portion or duration of the Course, whichever is higher, to the Contracting Party within seven (7) working days of the termination.
- 3.6 If the Contract is terminated pursuant to Clause 3.3 or Clause 3.2(c) read with Clause 3.1(a), the PEI shall refund all Course Fees and Miscellaneous Fees paid by the Contracting Party within seven (7) working days of the termination.
- 3.7 If the Contract is terminated pursuant to Clause 3.2(c) read with either Clause 3.1(b) or Clause 3.1(c), the PEI shall refund the Course Fees and Miscellaneous Fees in proportion to the uncompleted portion or duration of the Course, whichever is higher, to the Contracting Party within seven (7) working days of the termination.
- 3.8 **Refund for Withdrawal During the Cooling-Off Period:**
Notwithstanding anything herein contained, the Contracting Party shall be entitled to, without any liability whatsoever to the PEI, forthwith terminate the Contract at any time within the Cooling-Off Period by way of a written notice to the PEI. The PEI shall return all Course Fees and Miscellaneous Fees paid to it within seven (7) working days of the receipt of the written notice.
- 3.9 **Refund for Withdrawal Outside the Cooling-Off Period:**
Without prejudice to Clauses 3.1 to 3.8 above, the Contracting Party may terminate the Contract at any time before the Course Completion Date by providing a written notice to the PEI. Upon receipt of such notice, the PEI shall within seven (7) working days, refund to the Contracting Party such amount (if any) as determined in accordance with Schedule D.

SCHEDULE D REFUND POLICY

% of [the amount of Course Fees and Miscellaneous Fees paid under Schedules B and C]	If the Contracting Party's written notice of withdrawal is received:
[75]	more than [30] working days before the Course Commencement Date
[50]	on or before, but not more than [30] working days before the Course Commencement Date
[10]	after, but not more than [7] working days after the Course Commencement Date
[5]	more than [7] working days but not more than [14] working days after the Course Commencement Date
[0]	more than [14] working days after the Course Commencement Date

EduTrust Certification Scheme

The EduTrust Certification Scheme (EduTrust) is a quality assurance scheme administered by the SSG for PEIs in Singapore. It aims to distinguish private schools that are able to consistently maintain a high standard of quality in the overall provision of education services and make continual improvements that lead to positive student outcomes. Stalford Academy has been awarded 4-year EduTrust since 2013. [Please refer to the SSG Training Partners Gateway website for more details.](#)

Fee Protection Scheme

To comply with the requirements of EduTrust, the Fee Protection Scheme (FPS) is implemented for all students for course fees payment. The FPS serves to protect the students' fees in the event a Private Education Institution (PEI) is unable to continue operations due to insolvency, and/or regulatory closure, or if the PEI fails to pay penalties or return fees to the student arising from judgments made against it by the Singapore courts. Stalford Academy uses The Lonpac Insurance Bhd for our FPS (Group) Insurance. The policy certificate is [available for download here](#). For more information on the FPS, please contact Stalford Academy or [visit the SSG website](#).

Admission Procedures

Step 1: Presentation of Course Information and Pre-Course Counselling

Applicants will receive comprehensive information on:

- Course Information
- Course Pre-requisites
- Course Admission Requirements

A pre-course counselling session will be conducted to help applicants understand what to expect when studying at Stalford Academy and to address any questions they may have.

Step 2: Placement Test

Stalford Academy will arrange for the prospective student to undergo a Placement Test to assess their proficiency and recommend suitable course options. The test includes written examinations in English and Mathematics, as well as an oral component to evaluate speaking and listening abilities.

Step 3: Application Submission

Applicants must submit the following documents in soft copy:

- Completed Application Form with Application Fee of S\$545
- [Applicant's Documents](#)
 - 1) Birth Certificate (translated or notarised if not in English)
 - 2) Passport Data Page (with at least 6 months validity)

- 3) Recent passport-sized colour photograph (plain white background with all facial features clearly visible)
- 4) Highest Qualification Certificate and Academic Transcripts (translated or notarised if not in English)
- 5) Change-of-Name Deed Poll, if applicable (translated or notarised if not in English)
- 6) HPB verification of vaccination (for foreign-born children aged 12 years and below only)

- [Parents' Documents](#)

- 7) Data Pages of both parents' passports
- 8) Parents' Proof of financial ability (e.g. bank statement or deposit letter)
- 9) Parents' letters of employment (stating commencement date, designation, and monthly salary)
- 10) Parents' business licence certificates if applicable (translated or notarised if not in English)

Note: Please send all scanned copies of documents by email to [\[enrol@stalfordacademy.com\]](mailto:enrol@stalfordacademy.com). Once the student pass application is approved, the applicant may have to bring all original application documents when entering Singapore to collect the Student's Pass. Please refer to the [Immigration & Checkpoints Authority \(ICA\) Website](#) for more details.

ICA Student's Pass Regulations

For International Students, Stalford Academy can only provide assistance to submit the Student's Pass application; the granting of Student's Pass is subject to the ICA's approval.

All Student's Pass holders must comply with the following:

- 1) You are required to attend classes regularly and achieve a minimum of 90% attendance. If you fail to attend classes for a continuous period of 7 days, your Student's Pass is liable to be cancelled with effect from the 8th day.
- 2) Refrain from activities violating the "Terms & Conditions of Student's Pass (STP)" (including those stated in the Student's Pass application form and In-Principle Approval letter). **The student is not permitted to engage in any form of employment or attend an industrial attachment/internship programme, whether paid or unpaid, without a valid work pass issued by Ministry of Manpower.**
- 3) A student must not remain in Singapore without proper authority after the expiry of the Student's Pass. Stalford will inform the ICA of his/her means and date of departure.
- 4) A student is permitted to attend the course only after the Student's Pass approval has been given by the ICA.
- 5) A student must not be retained as a student in any other school(s) or course(s) other than the one indicated in the Student's Pass application form.
- 6) A student must surrender the Student's Pass for cancellation within seven days from the date of cessation or termination of his/her studies or course(s).

Stalford International Primary and Secondary School Programme Course Fees for one-north Campus

Stalford International Primary School Programme (Year 1–2)

Fees Breakdown	Amount (S\$)
Application Fee ¹ (non-refundable)	545.00
Enrolment Fee ² (non-refundable)	2,180.00
Course Fees	
Course Fee	24,000.00
Student Development Fee	3,400.00
Medical Insurance Fee ³	135.00
Student's Pass Fee ⁴	135.00
Sub-total before GST	27,670.00
GST 9%	2,490.30
Total Course Fees	30,160.30

Stalford International Secondary School Certificate (Year 7-8)

Fees Breakdown	Amount (S\$)
Application Fee ¹ (non-refundable)	545.00
Enrolment Fee ² (non-refundable)	2,180.00
Course Fees	
Course Fee	26,000.00
Student Development Fee	5,800.00
Medical Insurance Fee ³	135.00
Student's Pass Fee ⁴	135.00
Sub-total before GST	32,070.00
GST 9%	2,886.30
Total Course Fees	34,956.30

Stalford International Primary School Programme (Year 3–4)

Fees Breakdown	Amount (S\$)
Application Fee ¹ (non-refundable)	545.00
Enrolment Fee ² (non-refundable)	2,180.00
Course Fees	
Course Fee	24,500.00
Student Development Fee	3,800.00
Medical Insurance Fee ³	135.00
Student's Pass Fee ⁴	135.00
Sub-total before GST	28,570.00
GST 9%	2,571.30
Total Course Fees	31,141.30

Miscellaneous Fees (only when applicable)

Miscellaneous Fees Breakdown ⁶	Amount (S\$)
Visa Application Fee	147.15
Medical Insurance Fee ³	147.15
Student's Pass Renewal Fee ⁷	147.15
Enrolment Fee ²	2,180.00
External Exam Application Fee ⁸	65.40
HPB Verification Processing Fee	261.60
School Uniform	452.35
School Uniform (itemised)	Refer to Price List
Online Payment Processing Fee	Additional 3%
Co-Curricular Activity Fee	Subject to Specific Activity
Excursion Fee	Subject to Specific Activity
AEIS Test Fee ⁸	Refer to MOE Website
S-AEIS Test Fee ⁸	Refer to MOE Website

Stalford International Primary School Programme (Year 5–6)

Fees Breakdown	Amount (S\$)
Application Fee ¹ (non-refundable)	545.00
Enrolment Fee ² (non-refundable)	2,180.00
Course Fees	
Course Fee	25,000.00
Student Development Fee	4,200.00
Medical Insurance Fee ³	135.00
Student's Pass Fee ⁴	135.00
Sub-total before GST	29,470.00
GST 9%	2,652.30
Total Course Fees	32,122.30

Note: Miscellaneous fees refer to any non-compulsory fees payable only when applicable.

Modes of Payment

All fees are to be paid by SGQR PayNow, cash, cheque, or remittances (T/T) to Stalford Academy. An additional 3% would be levied for online payment methods using Alipay and Wechat Pay.

Course Fee Prorating

All Course Fee quoted are for a full 12-month academic year. New students starting midway through the academic year may have their Course Fees prorated on a monthly basis until the end of the academic year. Students enrolling partway through a month are charged for the full month. Vacation periods are included in the calculation. For a specific prorated fee calculation based on your start date, please contact the school.

Stalford Academy Grading System

Terms and Conditions

1. The Application Fee of S\$545.00 (inclusive of 9% GST) must be paid in full upon the submission of the application form. The Application Fee is **non-refundable** and **non-transferable**. After the payment for the application is made, the school will verify that the student satisfies the entry requirements before issuing a Letter of Offer and Course Fees Notice to the student.

2. For new enrolments into Year 1 to Year 12 programmes, a one-time Enrolment Fee of S\$2,180.00 (incl. 9% GST) is payable upon acceptance. This Miscellaneous Fee is **non-refundable, non-transferable**, and applies in full regardless of the enrolment date. The fee is waived for continuing students renewing their contracts and returning students who re-enrol within one calendar year from their last course end date.

3. Medical Insurance Fee is for Group Hospital & Surgical Insurance scheme arranged by the school (annual claim limit of S\$20,000.00 per student, T&C apply; refer to www.sa.edu.sg for more details). Local student (Singapore Citizen/Permanent Resident/non-Student's Pass International Student) who is protected by his/her own medical insurance coverage in Singapore can opt out from this medical insurance scheme.

4. Local students (Singapore Citizen/Permanent Resident/non-Student's Pass International Student) do not have to pay Student's Pass Fee.

5. **All Fees must be paid after signing of the student contract and before course commencement.** We consider payment made 30 days after the scheduled due date(s) as late. We do not charge late payment fee.

6. Miscellaneous Fees paid are **non-refundable**.

7. Fees may be subjected to changes as determined by the relevant government agencies as at the time of processing.

8. **Fees must be paid before external exam registration will be processed.**

Contact Us

Telephone : +65 6222 3233
 Email : enrol@stalfordacademy.com
 Website : www.sa.edu.sg
 one-north : 11 Slim Barracks Rise
 Campus #08-02 & #09-02 Singapore 138664
 Tiong Bahru : 302 Tiong Bahru Road
 Campus #02-102/103/104 Singapore 168732

Grading System for Yr 1-2 Attainment Levels

Descriptor	Attainment
Accomplished	Strong understanding; applies concepts and skills independently and consistently in different situations.
Competent	Good understanding; applies concepts and skills independently and consistently.
Developing	Basic understanding; applies concepts and skills with some teacher support.
Beginning	Emerging understanding; applies concepts and skills with substantial teacher support.

Grading System for Yr 3-6 Weighted Assessment

Grade	Mark Range
1	90 and above
2	85 – 89
3	80 – 84
4	75 – 79
5	65 – 74
6	45 – 64
7	20 – 44
8	Below 20

Grading System for Yr 7-8 Weighted Assessment

Grade	Mark Range
A*	90 – 100
A	80 – 89
B	70 – 79
C	60 – 69
D	50 – 59
E	40 – 49
F	30 – 39
G	20 – 29
U	Below 20

Grading System for Coursework & Class Participation

Rating	Mark Range
Excellent	80 – 100
Good	60 – 79
Satisfactory	40 – 59
Developing	Below 40